



CENTRE FOR MANAGEMENT DEVELOPMENT
(An Autonomous Institution under Government of Kerala)

No.CMD/K-DISC/01/2021

January 20, 2021

NOTIFICATION

The Centre for Management Development (CMD) invites applications from competent and qualified candidates to the posts of **Program Executives** at the **Kerala Development & Innovation Strategic Council (K-DISC) on contract basis**. Interested candidates are required to apply via **ONLINE** mode only by filling up and submitting the prescribed application form posted on the websites of K-DISC (www.kdisc.kerala.gov.in) or CMD Thiruvananthapuram (www.cmdkerala.net). The online application submission link will be open on **20-01-2021 (10:00 AM)**. The last date for submitting the online application is **04-02-2021(5:00 PM)**.

About K-DISC

The Kerala Development and Innovation Strategy Council (K-DISC) is an advisory body constituted by the Government of Kerala in 2018, under the aegis of the Chief Minister, in order to develop strategies to foster a culture of innovation in the state and improve interventions in the state's development sector.

DETAILS OF POSTS

The details regarding the qualification, experience, remuneration, etc., are given in the table below.

Sl. No.	Post	Qualification	Experience	Age Limit (as on 01-01-2021) #	Monthly Remuneration (in Rs.) *
	Program Executive <i>(Vacancy – 1)(Likely to increase)</i>	Regular Masters in any Science, Applied Science, Journalism, Management, Engineering, Agriculture, Technology, Public Administration, Economics, Commerce, Education, Social Work from a reputed academic institution with First Class Graduation in any discipline. Essential Attributes • Excellent communication skills in Malayalam and English, written as well as spoken, as evidenced through	3 years' experience in managing programmes at the State/District Level in Government Organisations or autonomous institutions. Or 3 years' experience in	32	32500

Sl. No.	Post	Qualification	Experience	Age Limit (as on 01-01-2021) #	Monthly Remuneration (in Rs.) *
		a test • Good Logical, Analytical and Critical Reasoning abilities, as evidenced through analytical and reasoning tests. • Advanced Computer Skills, as evidenced through a practical test. Desirable Attributes • Ability to take end-to-end ownership of deadline driven activities • Ability to efficiently manage and coordinate with multiple stakeholders across various Project locations • Passionate about innovation	managing programmes in a reputed company in the industry within Kerala or outside Kerala or in a reputed academic/research establishment		

- Relaxable in the case of deserving candidates

* - May vary based on qualification and experience

Note:

- The applicants are required to go through the detailed notification carefully and decide themselves about their eligibility for this recruitment before applying and enter the particulars completely Online
- K-DISC/CMD is not responsible for any discrepancy in submitting the application through Online.
- Applicants must compulsorily fill-up all relevant fields of applications and submit application through Online.
- The applicant should not furnish any false, tampered, fabricated information or suppress any material information while filling up the application form. If the particulars furnished in the Online application form do not tally with the Original documents produced by the Candidates his/her candidature will be rejected.
- K-DISC reserves the right to fill or not fill the post advertised.
- Applicants should have a valid personal email ID and mobile no., which should be kept active till the completion of this Recruitment Process. CMD may send intimation to download call letters for Interview through the registered e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID and mobile no. before applying on-line and must maintain that email account and mobile number.
- In case of any problems faced by the candidates in filling up the online application form they may contact the HELP DESK on the phone number: 0471 2320101 ext: 237,250 between 10 am and 5:30 pm on working days (Monday – Friday)

- Admittance to various stages of the recruitment will be provisional only and will not confer any claim unless various other conditions of selection process are satisfied. Detailed scrutiny of the credentials will be done before interview/appointment. Any discrepancy found during the detailed scrutiny or at any stage of the recruitment process will result in the rejection of the candidature.
- Canvassing in any form will lead to disqualification. In the event of any information provided by the candidate being found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice. K-DISC reserves the right to fill or not fill the post advertised.
- Candidates shall upload the Curriculum Vitae in PDF formats only. Other formats will not be accepted
- Incomplete/Incorrect application will be rejected.

Sd/-
Authorised Signatory
