

## QUOTATION NOTICE

Quotation No. 1630/2024/KDISC

Date: 15.04.2025

Kerala Development and Innovation Strategic Council (K-DISC) invites quotations from eligible and experienced manufacturers/suppliers to supply one no: Steel Almirah of reputed make with one year manufacturer warranty. The details are given below:

Sl.No	Particulars	Descriptions
1	Brief description of item (s)	Steel Almirah with mini locker , [140 CM X 90 CM X 50 CM]
2	Unit (Quantity)	1 Number
3	Tender Type	Limited Tender
4	Currency	Indian Rupees
5	Delivery Supply date	Within 2 days from date of purchase order and release of payment
Critical Date Sheet		
6	Date of Tender Publishing	16/04/2025
7	Bid Submission Start Date	16/04/2025, 12:00 PM
8	Bid Submission End Date	23/04/2025, 04:00 PM
9	Bid Opening Date	23/04/2025, 04:30 PM
10	Designation and address of officer to whom the quotation is to be addressed	The Senior Procurement Manager, Kerala Development and Innovation Strategic Council (K-DISC), India Heights Building, Govt Women's College Road, Vazhuthacadu, Thycadu P O Thiruvananthapuram, Kerala For more details: 9188617402, 9447041550 <a href="https://kdisc.kerala.gov.in/en/">https://kdisc.kerala.gov.in/en/</a>

Any quotation received after the time fixed on the due date is liable to be rejected.

The acceptance of the quotations will be subject to the following conditions:

1. Acceptance of the quotation based on the technical specifications attached in Annexure I constitutes a concluded contract.
2. Award of the purchase order will be based on meeting specifications and at the lowest quoted cost.

3. The prices quoted should be inclusive of all taxes, duties, cesses, transportation etc., which are or may become payable by the supplier / manufacturer under existing or future laws or rules of the country of origin/supply or delivery during the contractual delivery period. The Material shall be delivered at K-DISC HQ office, India Heights Building, Opposite to Govt. Womens College, Vazhuthacaud, Trivandrum. The prices quoted shall be on F.O.R Site basis.
4. 100% advance payment will be made upon submission of tax invoice in the name of the Member Secretary, K-DISC after placement of order
5. Any transit damage/loss of material shall be covered by the supplier with proper replacement or insurance coverage provided by the supplier.
6. The quotation, including the material specifications, should be provided in the format outlined in Annexure I, along with the bidder details and bid price specified in Annexure II. The bidder may provide the offered product datasheet in addition to the mandatory Technical details sought as per Annexure I.
7. Any attempt on the part of tenderers or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the tenderers.
8. K DISC reserve the right to accept / reject / cancel any offers during the process without assigning any reason
9. The sealed quotation must be submitted on or before 23/04/2025 by 4:00 PM.

Place: Thiruvananthapuram

Sd/-

Date: 15.04.2025

**Member Secretary**

## Annexure I

### Item with specifications

Steel Almirah with Mini locker – 1 no:

### Data Sheet

Sl. No.	Description	Demand Requirements	Bidder Specifications
1	Type	Steel Almirah with Mini locker	
2	Dimension	150 CM (H) X 90 CM (W) X 50 CM (D)	
3	Material and Thickness	CRCA Steel, 22 Gauge Thickness	
4	Features	Knock Down Construction, Mechanical Keylock for main door and Utility locker, adjustable half shelves	
5	Colour	Ivory	
6	Product Make offered by the Bidder		
7	Model Number of the offered Product		

Authorized Signature and Stamp of Bidder

## **Annexure II**

### **PARTICULARS TO BE FILLED BY THE BIDDER**

1. Name of the Bidder:
2. Complete Address of the Bidder:
  - a. Full Name:
  - b. Complete Postal Address:
  - c. Authorised Contact person name and Mobile No. :
  - d. E-mail :
3. Product Warranty :
4. Any other relevant information:
5. Bank Details
  - a. Name of the Bank :  
Name of the Branch:
  - b. Account Number:
  - c. Name of the Account Holder
  - d. IFSC Code:
  - e. PAN Number
  - f. GST No:

Description	Bidder details
Name of Bidder	
Make and Model number of Product Offered	
Offered Bid price inclusive of all taxes, duties, cesses, transportation (In Rupees) for 1 no: Steel Almirah as per Annexure I specification	

**Authorized Signature and Stamp of Bidder.**